

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**NOVEMBER 8, 2016**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 8:07 PM**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>absent</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>absent</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

#### **General Counsel**

Judy Shopp, Esquire - *present*

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Dr. Siobhan Leavy, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

## **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

### **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

Letter of Engagement – Elliott Greenleaf, P.C.

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Elliott Greenleaf, PC letter of engagement, as presented.

Motion: Laurie Knecht

Second: Deborah Thompson

Vote: 7-0-0

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **A. Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the bills payable list, as presented.

Motion: Ann Wuertz

Second: James Hills

Vote: 7-0-0

#### **B. GCA Education Services, Inc. - Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the contract with GCA Education Services, Inc. for Facilities Management and one (1) Licensed Electrician, one (1) Licensed HVAC Technician, one (1) Licensed Plumber, one (1) Boiler Technician, and two (2) General Maintenance Technicians, in the amount of \$776,826.00, pending review of General Counsel.

Motion: Deborah Thompson

Second: Laurie Knecht

Vote: 7-0-0

#### **C. James Ellison, Esquire, Susquehanna Legal Group, LLC, Rhoads and Sinon LLP, & Travelers Casualty & Surety Company of America Settlement Agreement and Release**

RECOMMENDED MOTION: That the Board of School Directors approve the Settlement Agreement and Release between the Coatesville Area School District and James Ellison, Esquire, Susquehanna Legal Group, LLC, Rhoads and Sinon LLP, and Travelers Casualty & Surety Company of America, as presented.

Motion: James Hills

Second: Laurie Knecht

Vote: 7-0-0

**D. Letter of Engagement – Elliott Greenleaf, P.C.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the letter of engagement with Elliott Greenleaf, PC, as presented.

Motion: Laurie Knecht

Second: Ann Wuertz

Vote: 7-0-0

**E. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. FEDERATION

- 1) Copeland, John, B Custodian for Reeceville Elementary School. Reason: Termination. Effective: 11/8/2016.

b. EXTRA DUTY

- 1) Burgette, Jessica, Summer Clerical for Coatesville Area School District. Reason: Temporary Assignment Ended. Effective: 10/14/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Davis, Alicia, Special Education Teacher for Friendship Elementary School. Posted: 9/15/2016. Salary: \$44,933 (prorated). Step: 2. Level: B. Temporary Professional Contract. Degree: BS—Early Childhood and Special Education, West Chester University. Certification: Early Childhood N-3, Special Education N-12. Effective: 11/14/2016. SP4: Approved. Pending 168 Forms.
- 2) Muehlbach, Robert, Mathematics Teacher for Coatesville Area Senior High School. Posted: 9/28/2016. Salary: \$86,633 (prorated). Step: 19. Level: MEQ. Professional Contract. Degree: BS—Mathematics, West Chester University. Certification: Mathematics 7-12, Letter of Equivalency Master's. Effective: 11/7/2016. SP4: Approved. Pending 168 Forms.
- 3) Roach, Angela, Gifted Teacher for Coatesville Area Senior High School. Posted: 8/31/2016. Salary: \$62,333 (prorated). Step: 10. Level: M. Professional Contract. Degree: MA—Journalism, Temple University. BA—Communications, University of the Philippines. Certifications: Mathematics 7-12, Communications 7-12, Elementary K-6, English 7-12, Special Education K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Butcher, Toni, 5.75 Hour Regular Instructional Aide for South Brandywine Middle School. Posted: 9/19/2016. Salary: \$10.50/hour. Effective: 10/24/2016. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Fraterman, Amanda, Mentor for Sean Nichols. Subject: Special Education. Building: Friendship Elementary School. Posted: 6/1/2016. Salary: \$1,000 (prorated). Effective: 11/23/2016.
- 2) Gibson, Lucas, 7<sup>th</sup> Grade Basketball Coach for South Brandywine Middle School. Posted: 9/22/2016. Salary: \$3,013.50. Effective: 2016—2017 School Year.
- 3) Hines, Alicia, Mentor for Bryan Moose. Subject: Biology. Building: Coatesville Area Intermediate High School. Posted: 6/1/2016. Salary: \$1,000 (prorated). Effective: 10/10/2016.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Ramirez, Lisa, Special Education Teacher for Caln Elementary School. Effective: 12/12/2016—3/3/2016.
- 2) Tury, Traci, Kindergarten Teacher for King's Highway Elementary School. Effective: 12/21/2016—2/1/2017.

b. FEDERATION

- 1) Reason, John, Custodian for Friendship Elementary School. Effective: 10/10/2016—11/14/2016.

4. **Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Grant, Verna, move from 5.75 Hour Special Education One on One Aide for East Fallowfield Elementary School to Friendship Elementary School. Effective: 10/24/2016.
- 2) Knight, Brittany, move from South Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 10/14/2016.

b. FEDERATION

- 1) Brickus, Reginald, move from A Custodian for Caln Elementary School to CASD Cyber Academy and Buildings and Grounds. Effective: 10/31/2016.
- 2) Harper, Kenneth, move from B Custodian for Caln Elementary School to Rainbow Elementary School. Effective: 10/31/2016.
- 3) Heckert, Brian, move from B Custodian for Caln Elementary School to Coatesville Area Senior High School. Effective: 10/31/2016.

5. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Prescott, Heather, move from 4.5 Hour General Utility Food Service Worker to 5.5 Hour Food Service Cook for South Brandywine Middle School. Posted: 9/30/2016. Salary: \$16.60/hour. Effective: 10/31/2016.

Motion: Ann Wuertz

Second: James Hills

Vote: 7-0-0

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Trent Hugan - Eligibility

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:25 p.m. on a motion by Stuart Deets.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*